

Requested: \$2,303.38
Allocated: \$1,125.38
Approved: yes or no

Organization requesting funds: College Republicans

Contact person name: Elina Fantilli

*Emailed Allocation
11/4/2017*

PSU Email: ekf5122@psu.edu

Phone: 484-522-9800

Club Advisor name: Tracy Magda

PSU Email: t1m28@psu.edu

Phone: 6103966275

Date budget submitted: 10/30/2017

X Tracy Magda
Club President Signed Name

Advisor

X Elina Fantilli
Advisor Signed Name

Club President

STEPS FOR BUDGET REQUEST

1. On the next page, copy and paste a table for each program your club is hosting or attending. An itemization table for each of the items needed is under the program table. Please add additional rows to the item table for events requiring multiple items. Note** gas is calculated at 55 cents per mile.
2. Explain the nature of the program/activity? How will students and/or the campus as a whole benefit by the funding of this proposal? How will the program/activity be advertised to all students? Who is the targeted audience? Please be as specific as possible.
3. Provide an invoice whenever possible in order to justify costs. For example, if your club needs a bus, provide an invoice from the bus company to support the request.

RECEIVED
OCT 30 2017
1:57pm JH

1105

Program Name:	We Matter	Program Description: This is a unifying event to have all the clubs come together in support of everyone.
Program Location:	Front Lawn	
Anticipated Number Of Attendees:	300	
Total Funds Requested For Program:	\$1905 <u>\$500.00</u>	
Is This Program Open To The Campus?	Yes	
Amount Of Funding From Other Sources:	Collaboration with other clubs	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
✓ Fruit w/ dip (large serves 45-50)	\$150	3	\$450	Front Lawn
✓ Bite size cupcakes (per dozen)	\$9.00	20	\$180	Front Lawn
✓ Pitcher of lemonade (per 48oz - 6 serving)	\$7.50	25	\$187.5	Front lawn
✓ Pitcher of ice tea (per 48oz - 6 serving)	\$7.50	25	\$187.5	Front lawn

✓ SGA can cover up to \$500.00 in food expenses per event

Please add more tables or rows as needed.

Program Name:	Remembrance Walk	Program Description: This will be a remembrance walk for organ donors. There will be between 100-150 people attending, students are more than welcome to participate. Along the path of this walk there will be quilts in memory of loved ones. We will provide the refreshments to the participants.
Program Location:	PSU Berks (outside lawn)	
Anticipated Number Of Attendees:	100-150	
Total Funds Requested For Program:	\$1,173 \$500.00	
Is This Program Open To The Campus?	YES	
Amount Of Funding From Other Sources:	_____	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
✓ Pitcher of lemonade (per 48oz – 6 serving)	\$7.50	15	\$112.50	Outside lawn
✓ Pitcher of ice tea (per 48oz – 6 serving)	\$7.50	15	\$112.50	Outside lawn
✓ Bottled water (16.9 oz)	\$1.50	150	\$225	Outside lawn
✓ Potato chips	\$0.75	150	\$112.50	Outside Lawn
✓ Pretzels	\$0.75	150	\$112.50	Outside lawn
✓ Bite size cupcakes (per dozen)	\$9.00	12	\$108	Outside lawn
✓ Assorted Brownies (N/A)	\$9.00	10	\$90	Outside lawn
✓ Fruit w/ dip (large serves 45-50)	\$150	2	\$300	Outside lawn

\$ SGA can cover up to \$500.00 for food per event

Program Name:	Think Tank Event	Program Description: The think tank is a large collaborative event where we can come together to discuss problems and solutions to current events. The clubs hosting the event are: College Republicans, Chamber Choir, Student Veterans, Accounting, Biochemistry and World Affairs Club. <i>Collaboration</i>
Program Location:	Penn State Berks	
Anticipated Number Of Attendees:	45	
Total Funds Requested For Program:	\$125.38	
Is This Program Open To The Campus?	Yes	
Amount Of Funding From Other Sources:	none	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Supplier	Description	Quantity	Unit price	
✓ Deli Sandwich buffet	Food service	Served w/ rolls, chips, salad, cookies and beverages	45	\$11.00	\$495.00
✓ Food side	Food service	Fruit w/ dip	45	\$3.05	\$137.25
✓ Maintenance	Food Service	Light/sound (2 people)	2	\$10.00	\$20.00
✓ Student gift		Valued gift item	5	\$20.00	\$100.00
				Total:	\$752.25
			6 clubs	Per club:	\$125.38
Republicans					
Choir					
Student veterans					
Bio Chem					
Wac					

Home → Catering → Catering Menus



BEVERAGES

Coffee & Tea

- Coffee & Tea Service (per guest) \$2.25
- Pump Pot (per ½ gallon – 8 servings) \$18.00
- Large Urn (per 1½ gallon – 24 servings) \$54.00

Soda & Water (prices per guest unless specified)

- Assorted Pepsi Products - Bottles \$1.99
- Assorted Pepsi Products – Cans \$1.50
- Bottled Water (16.9oz) \$1.50
- Bottled Water (20oz) \$1.99
- Bulk Water \$.30
- Bulk Infused Water \$.50

Other

- Assorted Bulk Juice \$1.75
- Pitchers of Juice (per 48oz – 6 servings) \$10.50
- Bulk Lemonade or Iced Tea \$1.25
- Pitchers of Iced Tea or Lemonade (per 48oz – 6 servings) \$7.50
- Hot Chocolate \$2.25

Home → Catering → Catering Menus



DESSERTS

Our cookies, cakes, pies, and cheesecakes are baked specially for us at the Penn State Bakery.

Standard Cakes & Pies (per guest) \$2.99

- PSU Blue Cake
- White Cake with Vanilla Filling
- Kahlua Cake
- Carrot Cake
- Key Lime Pie
- Old Fashioned Chocolate Cake
- Fruit Crumb Pies - Apple, Blueberry or Cherry
- Whipped Peanut Butter Creme Pie

Cheesecake (per guest) \$3.75

- Vanilla Bean
- Turtle
- Red Velvet
- Pumpkin (available fall only)

Cakes, Cupcakes, & More

- ¼ Sheet Cake (serves 15) \$20.00

- o ½ Sheet Cake (serves 30) \$30.00
- o Full Sheet Cake (serves 60) \$50.00
- o Bite Size Cupcakes – per dozen \$9.00
- o Cupcakes – each \$1.50
- o Whoopie Pies (assorted flavors available) – per dozen \$12.00
- o Pumpkin Cookies with Cream Cheese Frosting – per dozen \$12.00 (Fall Only)
- o Assorted Cookies and/or Brownies \$9.00
- o Decorated Seasonal Cookies \$18.00
- o Trifle (Choose from Angel Food Cake & Fruit, Brownie, or Pumpkin) \$25.00
- o Creamery Ice Cream – Assorted Flavors (serves 50) \$38.00
- o Angel Food Cake, Pound Cake or Chocolate Whiskey Cake w/Seasonal Fruit \$2.99

Catering Guidelines

Catering Menus

Breakfast

Buffets

Dinner

Lunch

Pizza and Picnics

Receptions

Break Services

Beverages

Desserts

Request to Serve/Sell Food

Home → Catering → Catering Menus



BREAK SERVICES

Prices Per Guest

- Vegetables with Dip \$2.25
- Cheese with Dip \$2.95
- Fruit with Dip \$3.05
- Hand Fruit \$1.00
- Spinach & Artichoke Dip with Pita Chips \$2.65
- Hummus with Pita Chips or Vegetables \$2.65
- Buffalo Chicken Dip \$2.65
- Potato Chips or Pretzels \$.75, with Dip \$1.00
- Fresh Fried Potato Chips \$1.25
- Tortilla Chips \$.75 with Salsa \$1.00

Prices Per Platter

- Vegetables with Dip – Small (serves 20-25) \$55.00
- Vegetables with Dip – Large (serves 45-50) \$110.00
- Cheese with Dip – Small (serves 20-25) \$85.00
- Cheese with Dip – Large (serves 45-50) \$225.00
- Fruit with Dip – Small (serves 20-25) \$85.00
- Fruit with Dip – Large (serves 45-50) \$150.00

Home → Catering → Catering Menus



BUFFETS

Deli Sandwich Buffet \$11.00 per guest

Choice of (Served on a Fresh Gourmet Rolls):

- Roast Beef & Cheddar
- Ham & Swiss
- Turkey & Provolone
- Egg Salad
- Cheese & Vegetable
- Vegetable
- Tuna Salad available on Monday, Wednesday, & Friday
- Chicken Salad available on Tuesday & Thursday

Small Bag of Chips/Pretzels

Salad of the Day (Chef's Choice of Pasta, Tortellini, Potato, Marinated Mushroom, Broccoli & Bacon, Cucumber, or Cucumber & Tomato)

Bakery Cookies (2)

Bottled Beverages (Water, Iced Tea, & Soda)

Wrap Buffet \$11.00 per guest

