

STUDENT GOVERNMENT BUDGET COMMITTEE
SEMESTER ALLOCATION REQUEST FORM

Requested: \$5,000.00
Allocated: \$2,994.19
Approved: yes or no

Organization requesting funds: Muslim Student Association

Contact person name: Sabi Aziz

PSU Email: SJA5467@PSU.EDU

Phone: (484) 347-3043

Club Advisor name: Mahsa Kazempour

PSU Email: MUK30@PSU.EDU

Phone: (610) 396-6312

Date budget submitted: 10/30/17

X Sabi Aziz
Club President Signed Name

X M. Kazempour
Advisor Signed Name

STEPS FOR BUDGET REQUEST

1. On the next page, copy and paste a table for each program your club is hosting or attending. An itemization table for each of the items needed is under the program table. Please add additional rows to the item table for events requiring multiple items. Note** gas is calculated at 55 cents per mile.
2. Explain the nature of the program/activity? How will students and/or the campus as a whole benefit by the funding of this proposal? How will the program/activity be advertised to all students? Who is the targeted audience? Please be as specific as possible.
3. Provide an invoice whenever possible in order to justify costs. For example, if your club needs a bus, provide an invoice from the bus company to support the request.

Amman Bus Ticket

4.03pm

OCT 30 2017

1000

1000

1000



Muslim Student Association (MSA)
BUDGET FOR SPRING 2018

ACTIVITY	DESCRIPTION	COST
Spring Semester Welcome & End of The Semester Meeting Lunch	This meeting is open to all students and will be getting to know us initial meeting. We will have pizza, drinks, cookies and cupcakes available for the meeting and much more. \$250 Welcome Lunch \$250 End of Semester Lunch *Open to all students*	\$500
3 rd Annual World Hijab Day	In this event hijabs and kufis will be given out and students will be able to wear it all day long. They will learn the true meaning and importance behind both these head coverings all while experiencing it themselves. *Open to all students*	\$1,600
Speakers	Throughout the semester speakers will be asked to come in order to promote understanding and clear misconceptions. -Khalid Latif \$750 -Imam Suhaib Webb \$750 *Open to all students*	\$1,500
MSA Movie Night	For this event we will be viewing a modern day film about misunderstood Muslims and their struggles of trying to fit in without being judged.	\$200
End Of the Semester Trip	This will be available to students at a first come basis during the semester. This trip not only is a learning experience but is also meant to relieve stress before finals week.	\$1,200

~ Total Budget For Spring 2018 ~
 \$ 5,000



**STUDENT GOVERNMENT BUDGET COMMITTEE
SEMESTER ALLOCATION REQUEST FORM**

Please add more tables or rows as needed.

✓ Program Name:	Spring Semester Welcome Luncheon	Program Description: ✓ This meeting is open to all students and will be getting to know us initial meeting. We will have pizza, drinks, cookies and cupcakes available for the meeting and much more.
✓ Program Location:	MPR	
✓ Anticipated Number Of Attendees:	50+	
✓ Total Funds Requested For Program:	\$750 \$ 219.00	
✓ Is This Program Open To The Campus?	YES	
✓ Amount Of Funding From Other Sources:	N/A	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Pizza, Subs, Drinks, Chips, and Cookies	Please See Attached Invoice from HFS		\$750 \$ 219.00	

✓ Program Name:	Spring Semester End of the Semester Luncheon	Program Description: ✓ This meeting is open to all students and will be hosted as a way to gather everyone together and end off the semester. We will have pizza, drinks, cookies and cupcakes available for the meeting and much more.
✓ Program Location:	MPR	
✓ Anticipated Number Of Attendees:	50+	
✓ Total Funds Requested For Program:	\$750 \$ 219.00	
✓ Is This Program Open To The Campus?	YES	
✓ Amount Of Funding From Other Sources:	N/A	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
✓ Pizza, Subs, Drinks, Chips, and Cookies	Please See Attached Invoice from HFS		\$750 \$ 219.00	

**STUDENT GOVERNMENT BUDGET COMMITTEE
SEMESTER ALLOCATION REQUEST FORM**

Please add more tables or rows as needed.

Program Name:	3 rd Annual World Hijab Day	Program Description: In this event hijabs and kufis will be given out and students will be able to wear it all day long. They will learn the true meaning and importance behind both these head coverings all while embracing it themselves. Student will them report back to our club and tell us how their experience went and they will get prizes. Food will be served *Open to all students*
Program Location:	MPR	
Anticipated Number Of Attendees:	100	
Total Funds Requested For Program:	\$1600 \$377.19	
Is This Program Open To The Campus?	YES	
Amount Of Funding From Other Sources:	N/A	

Only up to \$2000

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
<input checked="" type="checkbox"/> Hijabs	\$5.66	135	\$795.69	
<input checked="" type="checkbox"/> Kufis	\$8.41	80	\$672.80	
<input checked="" type="checkbox"/> Shipping	\$177.19	2	\$177.19	
<input checked="" type="checkbox"/> Food	\$200	1	\$200	

\$2000.00

I would need an itemized list for this

Only \$200.00 can be funded by SGA to cover

clothing

Program Name:	Speaker	Program Description: Throughout the semester speakers will be asked to come in order to promote understanding of Islam and clear misconceptions. -Khalid Latif \$750 -Imam Suhaib Webb \$750 *Open to all students*
Program Location:	Auditorium	
Anticipated Number Of Attendees:	150+	
Total Funds Requested For Program:	\$1,500	
Is This Program Open To The Campus?	YES	
Amount Of Funding From Other Sources:	N/A	

← Honoria

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
<input checked="" type="checkbox"/> Khalid Latif	&750.00	1	\$750.00	
<input checked="" type="checkbox"/> Imam Suhaib Webb	\$750.00	1	\$750.00	

**STUDENT GOVERNMENT BUDGET COMMITTEE
SEMESTER ALLOCATION REQUEST FORM**

Please add more tables or rows as needed.

Program Name:	Movie Night	Program Description: For this event we will be viewing a modern day film about misunderstood Muslims and their struggles of trying to fit in without being judged.
Program Location:	Perkins	
Anticipated Number Of Attendees:	50	
Total Funds Requested For Program:	\$200 \$ 224.00	
Is This Program Open To The Campus?:	YES	
Amount Of Funding From Other Sources:	N/A	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
✓ "Mooz-lem" (movie)	\$5.00	1	\$5.00	
✓ Pizza, Subs, Drinks, Chips, and Cookies	Please See Invoice		\$ 219.00	

Program Name:	End of the Semester Trip	Program Description: Not only is this event a nice stress reliever before finals week, it is also a great learning experience. ~This trip aims to add a whole new meaning to "the thrill of learning" by connecting curriculum to Six Flags. Amplify key themes and concepts from your classroom in a safe, stimulating environment. Open-ended discussions about physics, math, and fun promote critical and creative thinking among all ages and invite opportunities for students to consider multiple perspectives. Teachers regularly use Six Flags to help teach their students: -Physics (magnetism, gravity, friction, potential energy etc) -Math -Science -Biology -Business -Marketing
Program Location:	Six Flags, New Jersey	
Anticipated Number Of Attendees:	25	
Total Funds Requested For Program:	\$1,200 \$ 455.00	
Is This Program Open To The Campus?:	YES	
Amount Of Funding From Other Sources:	N/A	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
✓ Six Flag Tickets	\$45.00 15	25	\$1,125 \$375.00	
✓ Parking Passes	\$20.00	4	\$80.00	

SGA can fund up to \$15.00 per ticket per student

Beginning of Semester Lunch



Sales Order Confirmation

Customer Information

Reservation ID: 6171

Bill To: ~~HABIDA POPAL~~
Sabi Aziz

Customer:

Email Address: SJA5467@PSU.edu

Contact Person: ~~HABIDA POPAL~~
Sabi Aziz

Email Address: ~~HXP463@PSU.EDU~~ SJA5467

Address:

Phone #: 484-347-3043

Budget	Sub-Bdgt	Object	Sub-Obj	Fund	Ref	Proj	Amount
0109054 BK		0332		10010	SGA		0.00

Event Information

Event Title: MSA LUNCHEON *Beginning of Semester*

Event Type: Pick-up Sold By: Berks

Order Status: Pending Submitted By: LINDA MACDUFF

Event Date: ~~05/04/2015~~ Email Address: Imm120@psu.edu

Day: ~~Monday~~ Customer Ref#:

Pickup Time: ~~12:40 PM~~ Location:

Est. Guest Count: 60

Payment Type: Direct Bill

Menu Items

Description	Qty	Unit	Unit Price	Amount
VEGETABLE PIZZA	3.00	ea	\$11.00	\$33.00
CHEESE PIZZA	3.00	N/A	\$11.00	\$33.00
JALAPENO AND ONION PIZZA	2.00	ea	\$11.00	\$22.00
HOAGIE PLATTER (24 SLICES) TUNA	2.00	ea	\$40.00	\$80.00
MINI BLACK AND WHITE COOKIES	6.00	dz	\$8.00	\$48.00
SMALL BAGS OF A VARIETY OF CHIPS	6.00	dz	\$0.50	\$3.00
CANS OF SODA/PEACH AND LEMON ICED TEA	6.00	dz	\$0.00	\$0.00

Food Price per Person \$3.65 Total Food Price \$219.00

Service Charge \$0.00

Misc. Cost \$0.00

Invoice Total \$219.00

Special Instructions:

*BILL TO INK CLUB PER HABIDA'S INSTRUCTIONS

End of Semester Lunch



Sales Order Confirmation

Customer Information

Reservation ID: 6171
 Bill To: ~~HABIDA POPAL~~
 Customer: Sabi Aziz
 Email: Sabi Aziz
 Address: SJA5467
 Contact Person: ~~HABIDA POPAL~~
 Email Address: ~~HXP163@PSU.EDU~~ SJA5467@Psu.edu
 Address:
 Phone #: 484-347-3043

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 Service Charge \$0.00
 Misc. Cost \$0.00
 Invoice Total \$219.00

Special Instructions:

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I'm shopping for...



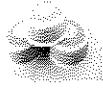

0

Your Shopping Cart (15 Items)

Continue Shopping

Ship my order(s) to: United States ▼

Seller: Prettyworks Offline Contact now!

Product Name & Details	Quantity	Price	Shipping Details	
 <p>Muslim Prayer Cap Islamic Men Hat Turkish Arabic Taqiyah Tagiya Topi Kufi Skull Caps 3 Sizes 5 Colors Available M-1815 Color: 05 </p>	15 pieces	US \$8.41 / piece	<p>EMS</p> <p>US \$45.19 Delivery Time: 12-21 days</p>	Remove
 <p>Muslim Prayer Cap Islamic Men Hat Turkish Arabic Taqiyah Tagiya Topi Kufi Skull Caps 3 Sizes 5 Colors Available M-1815 Color: 04 </p>	25 pieces	US \$8.41 / piece	<p>EMS</p> <p>US \$64.01 Delivery Time: 12-21 days</p>	Remove
 <p>Muslim Prayer Cap Islamic Men Hat Turkish Arabic Taqiyah Tagiya Topi Kufi Skull Caps 3 Sizes 5 Colors Available M-1815 Color: 03 </p>	15 pieces	US \$8.41 / piece	<p>EMS</p> <p>US \$45.19 Delivery Time: 12-21 days</p>	Remove
 <p>Muslim Prayer Cap Islamic Men Hat Turkish Arabic Taqiyah Tagiya Topi Kufi Skull Caps 3 Sizes 5 Colors Available M-1815 Color: 02 </p>	10 pieces	US \$8.41 / piece	<p>ePacket</p> <p>Free shipping Delivery Time: 12-20 days</p>	Remove
 <p>Muslim Prayer Cap Islamic Men Hat Turkish Arabic Taqiyah Tagiya Topi Kufi Skull Caps 3 Sizes 5 Colors Available M-1815 Color: 01 </p>	15 pieces	US \$8.41 / piece	<p>EMS</p> <p>US \$45.19 Delivery Time: 12-21 days</p>	Remove

Save up to US \$6.00 on orders over US \$59.00 in this store [Get Select Coupon](#)

Subtotal: US \$672.80 Shipping: US \$145.60 (You save: US \$53.98)

Total: US \$818.40

[Buy from this seller](#)

Seller: Gorgeous Styles Chat now! Contact now!

Product Name & Details	Quantity	Price	Shipping Details	
 <p>Fashionable neon color ladies flower Printing cotton voile hijab tassel scarf Color: as photo  Size: one size</p>	15 pieces	US \$5.66 / piece	<p>SF Express</p> <p>US \$21.58 Delivery Time: 15-32 days</p>	Remove
 <p>Fashionable neon color ladies flower Printing cotton voile hijab tassel scarf Color: as photo  Size: one size</p>	15 pieces	US \$5.66 / piece	<p>SF Express</p> <p>US \$21.58 Delivery Time: 15-32 days</p>	Remove

Subtotal: US \$764.10 Shipping: US \$31.59 (You save: US \$119.47)

Total: US \$795.69

[Buy from this seller](#)



Product Name & Details	Quantity	Price	Shipping Details
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[Buy from this seller](#)

[Remove All](#)

[Continue Shopping](#)

Buyer Protection

Full Refund if you don't receive your order
Full or Partial Refund, if the item is not as described

[Learn More](#)

Subtotal(15 Items): US \$1,436.90

Shipping Cost to United States: US \$177.19

All Total: US \$1,614.09

[Buy All](#)

On the next page, you can use your coupons or leave a message for the seller.

Payment Methods:

[Help](#)

SPEAKER AGREEMENT

This AGREEMENT is for the rendering of personal services for the speaking engagement described below, made this _____ day of _____, 20_____.

BETWEEN

The Penn State Berks Muslim Student Association

(Herein called SPONSOR)

And

Islamic Speakers of America

(Herein called SPEAKER)

Such performance engagement is to take place on the property of The Pennsylvania State University (herein called the University) or on property arranged for by the University.

- 1. Location of Engagement: Penn State Berks MPR
- 2. Date of Engagement: Spring Semester Date To Be Determined Yet
- 3. Time of the Engagement: 5:00 p.m. Beginning Time 9:00 p.m. Ending Time
- 4. Speech Title and/or Topic: Modern Society and Islam
- 5. Fee Agreed Upon: \$ \$1500.00
- 6. Itemized additional costs involved with event (if any) which will be paid by sponsor:
2 Speakers - \$750 Individual Cost per Speaker
- 7. Sponsor will make check payable to: Islamic Speakers of America

8. SPECIFICATIONS:

- A. The Speaker's performance shall begin at approximately 4:00 p.m. and end at approximately 9:30 p.m., at the discretion of the Sponsor's representative. Minimum performance time shall consist of 60 minutes. Maximum total performance time shall not exceed 120 minutes.
- B. Failure of the Sponsor to comply with or properly execute the clauses of the AGREEMENT may result in the delay of the start of the performance, but shall not be valid cause for shortening of the performance duration, which shall result in a penalty to the Speaker in an amount commensurate with the reduced performance time.
- C. It is agreed that payment by the Sponsor in accordance with AGREEMENT hereof is expressly conditioned on full performance by the Speaker of the duties and obligations herein created. The Speaker acknowledges receipt of sufficient information concerning the place of performance and that the physical conditions of the place of performance are adequate for the performance.

- 9. **COSTS:** The Speaker assumes sole responsibility for acquisition of and all costs for travel, lodging accommodations and meals unless noted previously under "Itemized additional costs involved with event".

MSA Movie Night



Sales Order Confirmation

Customer Information

Reservation ID: 6171
 Bill To: ~~HABIDA POPAL~~
 Customer: ~~HABIDA POPAL~~
 Contact Person: ~~HABIDA POPAL~~
 Email Address: ~~HXP163@PSU.EDU~~ Sobi Aziz
 Address: SJAS467
 Phone #: 484-347-3043

Budget	Sub-Bdgt	Object	Sub-Obj	Fund	Ref	Proj	Amount
0109054 BK		0332		10010	SGA		0.00

Event Information

Event Title: MSA ~~LUNCHEON~~ Movie Night
 Event Type: Pick-up
 Order Status: Pending
 Event Date: ~~05/04/2015~~
 Day: ~~Monday~~
 Pickup Time: ~~12:40 PM~~
 Est. Guest Count: 60
 Payment Type: Direct Bill

Sold By: Berks
 Submitted By: LINDA MACDUFF
 Email Address: Imm120@psu.edu
 Customer Ref#:
 Location:

Menu Items

Description	Qty	Unit	Unit Price	Amount
VEGETABLE PIZZA	3.00	ea	\$11.00	\$33.00
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Special Instructions:

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Six Flags Great Adventure & Safari

Jackson, New Jersey

- Fright Fest
- Season Passes
- Memberships
- Parking
- THE FLASH Pass
- Groups
- Meal Deals
- Promo
- ?
- 🛒

Shopping Cart (51 Items)

Modify Cart

Group Ticket Valid All Season & Fright Fest
Group
Date: 11/04/2017

Qty 25
\$1,149.75

Daily Parking
General

Qty 4
\$93.56

Group Theme Park Complimentary Ticket
General

Qty 2
\$0.00



THE FLASH PASS

More ride, less wait! THE FLASH Pass lets you reserve your ride time, so you don't have to wait in line!

More Info



MEALS & BEVERAGES

Meal vouchers make it easy to eat when everyone craves something different. Fun never tasted so good!

More Info



Digital Photo Uploads

Purchase a digital photo upload account and add unlimited park photos to your account. Access them from anywhere!

More Info

Subtotal	\$1,243.31
Tax	\$85.44
Processing Fee	\$9.99
Total	\$1,338.74

Continue Shopping

Checkout



Privacy Statement

Tax exempt Price = \$ 1,200

