

STUDENT GOVERNMENT BUDGET COMMITTEE
SEMESTER ALLOCATION REQUEST FORM

Requested: \$438.83
Allocated: \$107.35
Approved: yes or no

Organization requesting funds: PSEA

Contact person name: Jesse Rohrbaugh

← Emailed Allocation
11/4/2017

PSU Email: jcr5439@psu.edu

Phone: (717) 305 - 8169

Club Advisor name: Dr. Chrystine Mitchell

PSU Email: ccm19@psu.edu

Phone: 1 (610) 396 - 6204

Club Advisor name: Professor Lauren Zuidema

PSU Email: lzz40@psu.edu

Phone: 1 (610) 396 - 6000

Date budget submitted: 10/30/17

X Nicol Bessler
Club President Signed Name

X [Signature]
Advisor Signed Name

X Chrystine Mitchell
Advisor Signed Name

RECEIVED
OCT 30 2017

2:30pm
SM

STEPS FOR BUDGET REQUEST

1. On the next page, copy and paste a table for each program your club is hosting or attending. An itemization table for each of the items needed is under the program table. Please add additional rows to the item table for events requiring multiple items. Note** gas is calculated at 55 cents per mile.

**STUDENT GOVERNMENT BUDGET COMMITTEE
SEMESTER ALLOCATION REQUEST FORM**

2. Explain the nature of the program/activity? How will students and/or the campus as a whole benefit by the funding of this proposal? How will the program/activity be advertised to all students? Who is the targeted audience? Please be as specific as possible.

3. Provide an invoice whenever possible in order to justify costs. For example, if your club needs a bus, provide an invoice from the bus company to support the request.

Please add more tables or rows as needed.

Program Name:	Ice Cream Social	Program Description: End of the year Ice Cream Social for <u>PSEA members</u> to thank them for a great year. This will be advertised through email since it is only for members of PSEA. Also we will give an idea of what the club will be doing next year and take suggestions.
Program Location:	Perkins Plaza	
Anticipated Number Of Attendees:	50 - 75	
Total Funds Requested For Program:	\$95.68	
Is This Program Open To The Campus?	No	
Amount Of Funding From Other Sources:	\$0.00	

Can not fund, the event must be open to anyone on the campus

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Vanilla Ice Cream	\$38.00	1	\$38.00	Food Services
Chocolate Ice Cream	\$38.00	1	\$38.00	Food Services
Plastic Spoons	\$1.99 (48 pack)	2	\$3.98	Target
Foam Bowls	\$2.19 (50 pack)	2	\$4.38	Target
Rainbow Sprinkles	\$3.99	2	\$7.98	Target
Hershey Syrup	\$1.67	2	\$3.34	Target

**STUDENT GOVERNMENT BUDGET COMMITTEE
SEMESTER ALLOCATION REQUEST FORM**

<https://berkscampusliving.psu.edu/desserts>

<https://www.target.com/p/rainbow-sprinkles-market-pantry-153/-/A-14778737#lnk=sametab>

<https://www.target.com/p/chocolate-syrup-24oz-market-pantry-153/-/A-13007806#lnk=sametab>

<https://www.target.com/p/plastic-spoons-48ct-up-up-153/-/A-11149790#lnk=sametab>

<https://www.target.com/p/soak-proof-foam-bowls-50ct-up-up-153/-/A-14739012#lnk=sametab>

Program Name:	Earth Day	Program Description: Activity for Earth Day with Dr. Kazempour per her request. Students will be painting flower pots and filling them with seeds. All advertising for volunteers will be done through email for PSEA Members. Dr. Kazempour will also be collecting volunteers from the education major.
Program Location:	Perkins	
Anticipated Number Of Attendees:	50+	
Total Funds Requested For Program:	\$40.39	
Is This Program Open To The Campus?	Yes	
Amount Of Funding From Other Sources:	\$0.00	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Tarracota Pot	\$5.29 (8 pack)	5	\$26.45	Amazon
Wildflower Seeds	\$13.94	1	\$13.94	Amazon

https://www.amazon.com/gp/product/B01IC5YDNY/ref=ox_sc_mini_detail?ie=UTF8&psc=1&smid=A23TU74GZSVGAU

https://www.amazon.com/gp/product/B0016ZN668/ref=ox_sc_mini_detail?ie=UTF8&psc=1&smid=A2DU986DMKLTAE

Program Name:	Welcome Event	Program Description:
----------------------	----------------------	-----------------------------

**STUDENT GOVERNMENT BUDGET COMMITTEE
SEMESTER ALLOCATION REQUEST FORM**

✓ Program Location:	Gaige	Welcome to the PSEA club after club rush. Introductions of officers and potential positions. Advertising will be done at club rush and through emails given.
✓ Anticipated Number Of Attendees:	30	
✓ Total Funds Requested For Program:	<u>\$66.96</u>	
✓ Is This Program Open To The Campus?	Yes	
✓ Amount Of Funding From Other Sources:	\$0.00	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
✓ Cheese Pizza	\$12.99 (8 slice)	4	\$51.96	Food Services
✓ Bulk Water	\$.30 per person	1	\$15.00	Food Services

<https://berkscampusliving.psu.edu/pizza-and-picnics>

✓ <https://berkscampusliving.psu.edu/beverages>

Program Name:	PSEA State Conference	Program Description: Funds will be used to pay for officers to attend Student PSEA annual conference and convention this year.
Program Location:	State College, PA	
Anticipated Number Of Attendees:	4	
Total Funds Requested For Program:	\$235.80 \$0	
Is This Program Open To The Campus?	No (PSEA conference only available for current members)	
Amount Of Funding From Other Sources:	—	

Must be open to the campus!

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Hotel Room	~ \$150	1	\$150.00	State College, PA
Gas Reimbursement	\$.55	156 miles	\$85.80	NA