

STUDENT GOVERNMENT BUDGET COMMITTEE
SEMESTER ALLOCATION REQUEST FORM

Requested: \$9,428.74
Allocated: ~~\$8,342.75~~
Approved: (yes or no)

Organization requesting funds: Student Veterans Coalition

Contact person name: Chris Adams

→ E-mailed allocation 11/4/2017 \$3,819.95

PSU Email: cza6@psu.edu

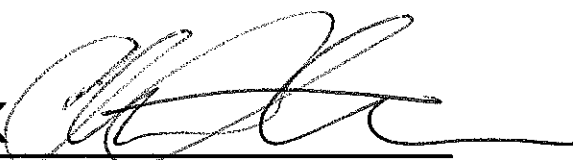
Phone: 717-644-3310

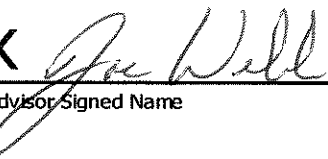
Club Advisor name: Joe Webb

PSU Email: jjw26@psu.edu

Phone: 610-396-6072

Date budget submitted: 10/30/2017

X 
Club President Signed Name

X 
Advisor Signed Name

STEPS FOR BUDGET REQUEST

1. On the next page, copy and paste a table for each program your club is hosting or attending. An itemization table for each of the items needed is under the program table. Please add additional rows to the item table for events requiring multiple items. Note** gas is calculated at 55 cents per mile.
2. Explain the nature of the program/activity? How will students and/or the campus as a whole benefit by the funding of this proposal? How will the program/activity be advertised to all students? Who is the targeted audience? Please be as specific as possible.
3. Provide an invoice whenever possible in order to justify costs. For example, if your club needs a bus, provide an invoice from the bus company to support the request.

RECEIVED
OCT 30 2017
12:13pm AE



**STUDENT GOVERNMENT BUDGET COMMITTEE
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Program Name:	Student Veterans of American National Conference	Program Description: See attached documents regarding the National Conference.
Program Location:	JW Marriott San Antonio Hill 23808 Resort Pkwy San Antonio, TX 78261	
Anticipated Number Of Attendees:	2000 attendees, requesting 6 of our officers and 4 members to attend	
Total Funds Requested For Program:	\$7,426.00 \$3,000.00	
Is This Program Open To The Campus?	Yes	
Amount Of Funding From Other Sources:	\$0.00	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Airfare (Round trip)	\$415.60	10	\$4,156.00	Philadelphia, PA to San Antonio, TX
Transportation (Taxis Round trip)	\$45.00	6	\$270.00	San Antonio International Airport
Hotel (Males doubled up 4 rooms, 1 room separate for two females)	\$250.00	5	\$1,250.00	San Antonio, TX
Conference fee	\$175.00	10	\$1,750.00	San Antonio, TX

up to \$1,000 can be covered by SGA

\$1,000 can be covered for transportation (airfare and transportation)

\$75 per person can be funded by SGA

Program Name:	The Amazing Race	Program Description: The Amazing Race is a team building event in which teams of students run to stations and answer trivia questions. The more correct answers, the easier the challenge will be. Stations will be run by separate clubs. This event will be hosted in cooperation with the SAE Baja Club.
Program Location:	Penn State Berks Campus	
Anticipated Number Of Attendees:	100	
Total Funds Requested For Program:	\$505.54 \$305.54	
Is This Program Open To The Campus?	Yes	
Amount Of Funding From Other Sources:	\$0.00	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Placement Awards	\$15.00	20	\$300.00	Berks Campus
Hula Hoops (12 pack)	\$38.72	5	\$193.60	Walmart
Clue Envelopes	\$11.94 (100 pack)	1	\$11.94	Amazon

\$305.54
SGA can cover up to \$100.00

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Program Name:	Obstacle Course	Program Description: A series of physical and mental tests that is based off of individual merit. We plan to source some of the equipment from a local Veterans gym as well as construct the obstacles for free. The Obstacle Course will be more physically intensive than the Amazing Race, and we will be able to utilize some of the items from the Amazing Race.
Program Location:	Penn State Berks Campus	
Anticipated Number Of Attendees:	60	
Total Funds Requested For Program:	\$1,388.49	
Is This Program Open To The Campus?	Yes	
Amount Of Funding From Other Sources:	\$0.00	

\$405.70
~~*\$1,388.49*~~

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Lumber	\$10.57	50 10	\$528.50 \$105.70	Home Depot
Small Tires	\$5.00	40	\$200.00	Berks Campus
Sand Bags (100 pack)	\$59.99	1	\$59.99	Home Depot
Sand	\$6.00	100	\$600.00	Ace Hardware

SHA can cover up to

Program Name:	Think Tank Event	Program Description: The Think Tank is a large collaborative event where we can come together to discuss problems and solutions to current events. The clubs hosting the event are: College Republicans Chamber Chior Account Biochemistry World Affairs 6 Clubs, \$108.71 per club
Program Location:	Penn State Berks Campus	
Anticipated Number Of Attendees:	45	
Total Funds Requested For Program:	<u>\$108.71</u>	
Is This Program Open To The Campus?	Yes	
Amount Of Funding From Other Sources:	\$0.00	

\$300.00 for equipment

Collaboration

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Deli Sandwich Buffet	\$11.00	45	\$495.00	Food Services
Food Side	\$3.05	45	\$137.25	Food Services
Maintenance	\$10.00	2	\$20.00	Maintenance
Student Gift	\$20.00	5	\$100.00	

**STUDENT GOVERNMENT BUDGET COMMITTEE
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Airfare

<https://www.expedia.com/>

Review your trip

✓ **Nice Job!** You picked one of our cheapest flights.
Book now so you don't miss out on this price!

Wed, Jan 3
United Cheapest
5:45am → **10:48am** **6h 3m, 1 stop**
 PHL SAT IAH
 Basic Economy
 Show flight and baggage fee details v

Sun, Jan 7
United Cheapest
6:08am → **2:51pm** **7h 43m, 1 stop**
 SAT PHL ORD
 Basic Economy
 Show flight and baggage fee details v

< [Change flights](#)

Trip Summary

Traveler 1: Adult v \$415.60
 Traveler 2: Adult v \$415.60
 Booking Fee \$0.00

Trip Total: **\$831.20**

Rates are quoted in US dollars

Important Flight Information

- Tickets are non-refundable 24 hours after booking and non transferable. Name changes are not allowed.
- **United Basic Economy Fare Rules:**
 Restrictions include:
 - No seat selection — seat is assigned prior to boarding
 - Carry-on bags are limited to one personal item that fits under the seat in front of you. Full size carry-on bags are not permitted
 - The applicable checked bag fee plus a gate handling service charge will apply to any carry-on bags that must be checked at the gate
 - Voluntary ticket changes or refunds are not permitted except as stated in the United 24-hour flexible booking policy
 - MileagePlus program members will earn redeemable award miles; however they will not earn Premier qualifying credit (miles, segments, or dollars), lifetime miles, or contribution to four segment minimum

Transportation

<http://conference.studentveterans.org/#faqs>

What are the conference dates? +

Where is the Conference's location? +

What are the directions to the conference site? -

- GPS Coordinate 29.666650, -98.400837
- Driving directions from San Antonio International Airport (SAT)
 1. Take US Highway 281 North to the TPC Parkway exit.
 2. Exit to the right (east) and follow TPC Parkway east to the Marriott Parkway exit.
 3. Continue on Marriott Parkway to the resort entrance.
- Taxi and Uber from San Antonio International Airport (SAT)
 1. Estimated taxi fare: 45 USD (one way)
 2. Estimated UberX : \$20-\$27
 3. Estimated UberXL : \$35-\$46
 4. Estimated Uber Select: \$57-\$74
 5. For fare estimation, please visit <http://uberestimate.com>.

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Hotel

<http://conference.studentveterans.org>

Contract Information Start Over

JW MARRIOTT

MAP

2018 Student Veterans of America National Conference
JAN 2, 2018 - JAN 8, 2018

JW MARRIOTT
SAN ANTONIO
HILL COUNTRY

Extend your stay

Use calendar to manage your stay dates

Sun Dec 31 Not Available	Mon Jan 01 Not Available	Tue Jan 02 Not Available	Check In Wed Jan 03 USD 149.00	Thu Jan 04 USD 149.00	Fri Jan 05 USD 149.00	Sat Jan 06 USD 149.00
Sun Jan 07 USD 149.00	Mon Jan 08 USD 149.00	Tue Jan 09 Not Available	Wed Jan 10 Not Available	Thu Jan 11 Not Available	Fri Jan 12 Not Available	Sat Jan 13 Not Available

Check Out

Available Wait Listed Selected Event

NEXT

MAKE A RESERVATION

EDIT

Check In: WED, JAN 3, 2018

Check Out: SUN, JAN 7, 2018

Nights: 4

Rooms: 1

Guests: 2
Max guests per room

JW Marriott San Antonio Hill
Country Resort & Spa

USD 596.00

STANDARD ROOM
2 adults, 4 nights

SUBTOTAL: USD 596.00

NEXT

Conference Fee

<http://conference.studentveterans.org>

COST OF ADMISSION

Students **\$175**

General Attendees **\$300**

Price Good Until 12/11/2017

Please refer to our FAQ's regarding our cancellation and refund policies

2 in. x 6 in. x 12 ft. #2 Prime Ground Contact Pressure-Treated Lumber

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<https://www.homedepot.com/p/WeatherShield-2-in-x-6-in-x-12-ft-2-Prime-Ground-Contact-Pressure-Treated-Lumber-253921/206967802>

Sand

http://www.acehardware.com/product/index.jsp?productId=2041963&KPID=2091863&cid=CA-PLA:G:Shopping - Catch All - DT&pla=pla_2091863&k_clickid=36ba0cdf-8290-4b87-97e2-df216dee1764&gclid=CjwKCAjw-NXPBRB4EiwAVNRLKkx8gqctsSfokZ3qykHn8bj3haUR9mwu0YG3UXI6p5X5_I9APqVgexoCjJgOAvD_BwE

Sand Bags

<https://www.homedepot.com/p/Hercules-Poly-Woven-Sand-Bag-with-Tie-100-Count-1000034161/204820712>

Food

<https://berkscampusliving.psu.edu/catering-menus>

Hula Hoops

<https://www.walmart.com/ip/36-Standard-Hoops/29131920>

Clue Envelopes

https://www.amazon.com/gp/product/B00YDMWVBM/ref=s9_acsd_simh_hd_bw_b4UH8_c_x_3_w?pf_rd_m=ATVPDKIKX0DER&pf_rd_s=merchandised-search-3&pf_rd_r=480MZ173BHKB4A4DHC3D&pf_rd_t=101&pf_rd_p=1ca0034f-e2c2-5766-bf79-a9c23bcd597e&pf_rd_j=1069694



Dear Student Government Association,

My name is Jared Lyon, President & CEO of Student Veterans of America (SVA) a student-centric, chapter-based, grassroots non-profit organization dedicated to ensuring the success of student veterans and their supporters to, through, and beyond higher education. We do this in many ways, whether it is through our ground-breaking, action-based research, expanding and improving upon the GI Bill through direct advocacy efforts in D.C., and cultivating a sense of community on 1,500 campuses around the globe.

SVA's 10th Annual National Conference will be held on January 4 - 6, 2018 in San Antonio, TX. Next year's theme is *Defining our Future*. Our annual conference provides important training, professional development, and networking opportunities that is tailored to strengthen not only an SVA chapter, but your Student Government Association's (SGA) ability to support the student veteran community on your campus.

Our annual conference is the largest gathering of post-9/11 veterans in the country with over 2,000 student veterans, alumni, higher education personnel, researchers, stakeholders, and policymakers from across the United States. With departmental and budget priorities in mind, please allow me to outline why attending and supporting your SVA Chapter to attend is a good investment for your school and community.

During this three-day event, attendees will have access to:

- More than 50 sessions which address challenges student veterans face on campus;
- A network of peers, with whom they can discuss challenges, strategies, and practices;
- Roundtable discussions, where they can meet with stakeholders and policymakers in a small, focused format;
- Companies in the exhibit hall, providing attendees the opportunity to build lasting relationships that foster post-graduation employment opportunities;

I am reaching out to encourage you to invest in your student veteran community by providing financial support for your SVA Chapter and members of SGA to attend this event for the benefit of all students on your campus.

Thank you for considering this request. If you would like to learn more about SVA, please visit www.studentveterans.org, email us at contact@studentveterans.org or call (202) 223 - 4710.

Respectfully,

Jared S. Lyon
President & CEO
Student Veterans of America



Dear Student Government Association,

I am requesting approval to attend the Student Veterans of America (SVA) 10th National Conference, *Defining Our Future*, January 4-6, 2018 in San Antonio, TX. The SVA National Conference is an important training, professional development, and networking opportunity that is tailored to strengthen our ability to support student veterans on-campus.

SVA expects 2,000 student veterans, alumni, higher education personnel, researchers, stakeholders and policymakers from across the United States. With departmental and budget priorities in mind, I am outlining why my attendance is a good investment for our school and community.

During the three-day event, I will have access to:

- More than 60 sessions, many of which address challenges student veterans face on our campus;
- A network of peers, with whom I can discuss challenges, strategies, and ideas for improving our practices;
- Roundtable Discussions, where I can meet with stakeholders and policymakers in a small, focused format;
- Companies in the exhibit hall, who can provide products and services to help our campus function more effectively;
- Critical information and handouts, which I can bring back.

I am requesting approval for travel and registration expenses. Below is an estimate of the costs associated with sending ten representatives to this conference:

- Airfare: \$4,156.00
- Transportation (taxis, shuttles): \$270.00
- Hotel: \$1,250.00
- Conference fee: \$1,750.00
- **Approximate total: \$7,426.00**

I am requesting approval from you now so we can take advantage of the conferences early-bird registration fee (deadline is October 27th).

I will plan to meet with you after the National Conference to discuss significant takeaways, tips, and recommended actions. I hope you agree that the SVA National Conference is a good investment of time and resources.

Thank you for considering this request. I look forward to your reply.

Regards,
Chris Adams
SVA Berks President

