

STUDENT GOVERNMENT BUDGET COMMITTEE
SEMESTER ALLOCATION REQUEST FORM

Requested: \$1866.80
Allocated: \$116.00
Approved: yes or
no

Organization requesting funds: The Hotel Restaurant Society of Penn State

Contact person name: Mark Aquilino

← Emailed Allocation
11/4/2017

PSU Email: MJA5675@psu.edu

Phone: 856-264-6304

Club Advisor name: Jennifer Wakemen

PSU Email: JVP5@psu.edu

Phone: _____

Date budget submitted: 10/27/2017

X MARK Aquilino

Club President Signed Name

X Jennifer Wakemen

Advisor Signed Name

STEPS FOR BUDGET REQUEST

1. On the next page, copy and paste a table for each program your club is hosting or attending. An itemization table for each of the items needed is under the program table. Please add additional rows to the item table for events requiring multiple items. Note** gas is calculated at 55 cents per mile.
2. Explain the nature of the program/activity? How will students and/or the campus as a whole benefit by the funding of this proposal? How will the program/activity be advertised to all students? Who is the targeted audience? Please be as specific as possible.
3. Provide an invoice whenever possible in order to justify costs. For example, if your club needs a bus, provide an invoice from the bus company to support the request.

RECEIVED
OCT 30 2017
3:34pm JH

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Please add more tables or rows as needed.

✓ Program Name:	Ice Cream Social	Program Description: The Hotel Restaurant Society will be hosting an Ice Cream Social to benefit the Opportunity House food shelter located in Reading, PA as a community service project.
✓ Program Location:	Perkins Plaza	
Anticipated Number Of Attendees:	175-200	
✓ Total Funds Requested For Program:	\$116	
✓ Is This Program Open To The Campus?	Yes	
✓ Amount Of Funding From Other Sources:		

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
✓ Vanilla Ice Cream	\$38	1	\$38.00	Food Services
✓ Chocolate Ice Cream	\$38	1	\$38.00	Food Services
✓ Plastic Spoons	\$0.10	200	\$20.00	Food Services
✓ Plastic Bowls	\$0.10	200	\$20.00	Food Services

Program Name:	Semester Trip	Program Description: Each semester, the Hotel Restaurant Society travels to a different hospitality oriented city to learn the culture and immerse ourselves in a learning experience through exposure to different hotels and restaurants.
Program Location:	Alexandria, VA	
Anticipated Number Of Attendees:	12 Students	
Total Funds Requested For Program:	\$1,750.80 \$0.00	
→ Is This Program Open To The Campus?	No	
Amount Of Funding From Other Sources:	\$0.00	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
VRBO Home Rental	\$957.00	1	\$957.00	Alexandria, VA
DC Metro Food Tours	\$66.15	12 Tickets	\$793.80	Alexandria, VA

Can not fund. All events funded by SGA need to be open to the campus.


[Faint handwritten notes]

Credit Card Number ex. 5105 1051 0510 5100
Exp. Date ex. 06/83
CVV ex. 123
Country ▼ United States of America ✓
Zip Code ex. 94501

Code

Apply

Tickets \$756.00
Taxes & Fees + \$37.80
Total \$793.80

 Book with Confidence

Mark Aquilino
✉ mja5675@psu.edu
☎ +1 856-264-6304

Historic Old Town Alexandria Food Tour
📅 Saturday, Apr 14th - 1:00pm
👤 12x Regular (Ages 7 and up)
◀ Change information

Continue booking

\$355.00 x 2 nights	\$710.00
Cleaning fee	\$150.00
Service Fee ⓘ	\$97.00
Total	\$957.00

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