

Requested: \$ 739.27

Allocated: \$ 739.27

Please type all proposals and submit to the SGA Office, Perkins Game Room 009E.

Organization requesting funds: Aviation Society

Date funds are requested for: Fall / Spring Year: Spring 2019

Contact person name: Joe Kennedy

PSU Email: jmk6777@psu.edu Phone: 610-547-5374

Club Advisor name: Dr. Dale Litwhiler

PSU Email: dhl10@psu.edu Phone: 610-396-6128

Date budget submitted: 12/5/18

No Comments.

STEPS FOR BUDGET REQUEST

1. On the next page, copy and paste a table for each program your club is hosting or attending. An itemization table for each of the items needed is under the program table. Please add additional rows to the item table for events requiring multiple items. Note** gas is calculated at 53.5 cents per mile.
2. Explain the nature of the program/activity? How will students and/or the campus as a whole benefit by the funding of this proposal? How will the program/activity be advertised to all students? Who is the targeted audience? Please be as specific as possible.
3. Provide an invoice whenever possible in order to justify costs. For example, if your club needs a bus, provide an invoice from the bus company to support the request.

Please add more tables or rows as needed.

Program Name:	Food event (1 of 4)	Program Description: Food at club meeting so members do not have to skip lunch during common hour
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Program Location:	Gaige 308
Anticipated Number of Attendees:	15
Total Funds Requested for Program:	62.00
Is this program open to the campus?	yes

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Cheese pizza	11.05	4	44.20	Tully's Catering
Bulk water	.26	20	5.20	Tully's Catering
cookies	.84	15	12.60	Tully's Catering

Program Name:	Food event (2 of 4)	Program Description: Food at club meeting so members do not have to skip lunch during common hour
Program Location:	Gaige 308	
Anticipated Number of Attendees:	15	
Total Funds Requested for Program:	62.00	
Is this program open to the campus?	yes	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity -	Item Total	Location
Cheese pizza	11.05	4	44.20	Tully's Catering
Bulk water	.26	20	5.20	Tully's Catering
cookies	.84	15	12.60	Tully's Catering

Program Name:	Food event (3 of 4)	Program Description: Food at club meeting so members do not have to skip lunch during common hour
Program Location:	Gaige 308	
Anticipated Number of Attendees:	15	
Total Funds Requested for Program:	62.00	
Is this program open to the campus?	yes	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Cheese pizza	11.05	4	44.20	Tully's Catering
Bulk water	.26	20	5.20	Tully's Catering
cookies	.84	15	12.60	Tully's Catering

Program Name:	Food event (4 of 4)	Program Description: Food at club meeting so members do not have to skip lunch during common hour. This event is also our end of semester party to
Program Location:	Gaige 308	

Anticipated Number of Attendees:	15	celebrate the accomplishments we have made throughout the semester.
Total Funds Requested for Program:	79.00	
Is this program open to the campus?	yes	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Cheese pizza	11.05	4	44.20	Tully's Catering
Bulk water	.26	20	5.20	Tully's Catering
cookies	.84	15	12.60	Tully's Catering
¼ Sheet Cake	17.00	1	17.00	Tully's Catering

Program Name:	Fly Along(3/3, 2 from redistribution form)	Program Description: Our "fly along" program is aimed towards giving students aviation experiences that are hard for them to gain elsewhere. We will teach them skills used by pilots in the air and on the ground, as well as an opportunity to fly with our licensed pilots around Berks County. Fly along #3
Program Location:	Reading Airport	
Anticipated Number of Attendees:	9	
Total Funds Requested for Program:	190.00	
Is this program open to the campus?	yes	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
1 hour of flight time	190.00	1	190.00	Reading Airport

Yes, rate was \$180 per hour for the past Fly Alongs, but the rate has gone up \$10/hr. Please email imk6777@psu.edu if you would like a new quote with the updated price, and I can contact the airport and get a new quote.

Program Name:	UP Trip	Program Description: We will be driving down to UP Friday night, and returning to Berks Sunday morning/afternoon. We will be meeting up with the aviation club at Main campus and doing some activities with them. Dates TBD. Quote for hotel is attached. We do not wish to be reimbursed for gas mileage.
Program Location:	State College	
Anticipated Number of Attendees:	10	
Total Funds Requested for Program:	284.27(301.63 from redistributed event)	
Is this program open to the campus?	yes	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Hotel room (2 nights)	146.48	2	585.90	Residence Inn State College

As hotel prices are not constant, the quote received for this trip per hotel room is four dollars less than the previously quoted hotel room rate received for the Spring '19 redistribution form.

on 9/6/18.



Invoice
Number: 016
Invoice Date: 03/15/2019
Invoice Total: \$292.95

Due Date: December 4, 2019
Payment: Credit card

Guest Name: Joseph Kennedy
Dates: March 15-17 2019
Number of Room Nights: 4 (2 rooms for 2 nights)
Room Rate: \$135.00 plus 8.5% tax

<u>Current</u>	<u>Total Due:</u>
\$292.95	\$292.95

Residence Inn by Marriott
1555 University Drive State College, PA 16801
814-235-6960