

FOR FINANCIAL MANAGER USE  
 REQUESTED: 3115.01  
 ALLOCATED: 1713.21  
 APPROVED: YES or NO

STUDENT GOVERNMENT ASSOCIATION  
 BUDGET REQUEST FORM

Organization requesting funds: Chinese Culture Club

Date funds are requested for: Spring 2020

Contact person name: Yuki Ip

PSU Email: ypi5003@psu.edu

Phone: 610-781-1321

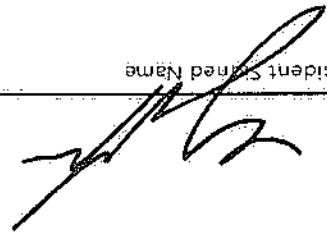
Club Advisor name: Hongyan Yuan (Red); Dr. Yuan Xue

PSU Email: hxy80@psu.edu; yxx78@psu.edu

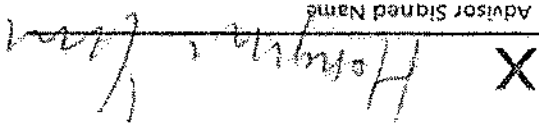
Phone: 610-396-6343; 610-396-6188

Date budget submitted: 11/10/2019

Club President Signed Name

X 

Advisor Signed Name

X 

STEPS FOR BUDGET REQUEST

1. On the next page, copy and paste a table for each program your club is hosting or attending. An itemization table for each of the items needed is under the program table. Please add additional rows to the item table for events requiring multiple items. Note\*\* gas is calculated at 53.5 cents per mile.
2. Explain the nature of the program/activity? How will students and/or the campus as a whole benefit by the funding of this proposal? How will the program/activity be advertised to all students? Who is the targeted audience? Please be as specific as possible.
3. Provide an invoice whenever possible in order to justify costs. For example, if your club needs a bus, provide an invoice from the bus company to support the request.

STUDENT GOVERNMENT ASSOCIATION  
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Chinese

Financial Manager Notes:

500 max per event for food expenses

1000 max transportation

Program 1:

Program Name:	Chinese New Year Celebration
Program Location:	MPR at Perkins
Anticipated Number of Attendees:	60
Total Funds Requested for Program:	<del>\$222</del> (\$1231.8) <u>600</u>
Is this program open to the campus?	Yes
<p><b>Program Description:</b> The program will be on 1/31/2020 from 6pm to 9pm. The purpose of this festival is to gather family and friends together to enjoy a nice dinner and celebrate the Chinese New Year Festival. It is a traditional festival where people celebrate the new start of Lunar New Year. For Chinese Students who can't celebrate this traditional festival with their family, it will be warm-hearted for them if they can celebrate with us as a "big family". This program can unite students together and create a more harmonious environment to the school. There will be a presentation of what is Chinese New Year, lantern making, and performances. We will collaborate with the intercultural office. We will promote this program by posting flyers and on social media. Students targeted: All students</p>	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Chicken Dumplings	\$25	2	\$50	Food Services
Pork Spring Rolls	\$2.5	60	\$150	Food Services
Beef Fried Rice	\$3.5	60	\$210	Food Services
Egg Drop Soup	\$2.45	60	\$147	Food Services
Vegetarian Bokochoy Stir Fry	\$1.99	60	\$119.4	Food Services
Bubble Milk Tea	\$1.75	60	\$105	Food Services
Lantern Making Kit	\$22.52	20	\$450.4	Amazon

\$100, program materials

500

100  
went  
500

STUDENT GOVERNMENT ASSOCIATION  
BUDGET REQUEST FORM

Chinese

Program 2:

Program Name:	New York Flushing Trip
Program Location:	Flushing, New York
Anticipated Number of Attendees:	50
Total Funds Requested for Program:	\$1780 <i>(11000)</i>
Is this program open to the campus?	Yes
Program Description:	<p>We are going to Flushing New York on 3/29/2020 from 8am to 10:30pm. The purpose of this trip is to gather family and friends together to learn about Chinese culture and enjoy a nice trip around the culture in person. Most importantly, they can enjoy a great and delicious meal in Flushing and left them an unforgettable experience. Some Chinese students might be having homesickness, and it will be nice if they can travel to an environment that is familiar to them and enjoy food from their home. This can encourage them to stay focus again in their studies because their mind and soul can be charged and heal from homesickness. We will collaborate with the intercultural office. We will promote this program by posting flyers and on social media. Students targeted: All students</p> <p><i>up to \$1600 on transportation</i></p>

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Bus	\$1780	1	\$1780	Elite Coach*

\*Quote file attached at the end.

Program 3:

Program Name:	Movie Night
Program Location:	Luerssen 005
Anticipated Number of Attendees:	30
Total Funds Requested for Program:	<del>\$113.21</del> (113.21) 103.21
Program Description:	<p>We are watching "The Flowers of War" (DVD) on 15 February 2020 starting at 7:30 pm. This movie is about the Nanking Massacre in the Second Sino-Japanese War in 1937. It has been 83 years since the massacre, but this is something we can never forget. Through watching this movie, "The Flowers of War", participants</p>

approved BUT food must be purchased from fund 5

STUDENT GOVERNMENT ASSOCIATION  
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Chinese

<p>Is this program open to the campus?</p>	<p>Yes</p>
<p>can know more about what happened during the massacre and learn more about the history of China and the disadvantages of war. We are providing popcorn and drinks for the participants. We will promote this program by posting posters and on social media. Students targeted: All students</p>	

Please list the materials, prices, and item location for the requested event amount below:

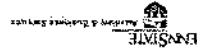
Item Name	Unit Price	Quantity	Item Total	Location
The Flowers of War DVD	\$14.99	1	\$14.99	Amazon
Pop Secret popcorn	\$11.13	1	\$11.13	Amazon
Tazo Giant Peach Iced Tea	\$31.13	1	\$31.13	Amazon
Pure Leaf Tea & Lemonade Iced Tea	\$39.96	1	\$39.96	Amazon
Tazo Passion Fruit Iced Tea	\$16	1	\$16	Amazon

← amount

STUDENT GOVERNMENT ASSOCIATION  
BUDGET REQUEST FORM

Invoice of food for Chinese New Year celebration from Food Services:

Chinese



### Sales Order Confirmation

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**Reservation ID:** 34700

**Customer:** YUKI IP

**Contact Person:** YUKI IP

**Email Address:** yp15003@psu.edu

**Phone #:** 610-396-6076

**Event Title:** CHINESE NEW YEAR CELEBRATION

**Event Type:** In-House

**Order Status:** Pending

**Event Date:** 01/06/2020

**Day:** Monday

**Date Room Available:** LIONS DEN

**Time Room Available:** 05:30 PM

**Food Set Up Time:** 06:00 PM

**Serving Start Time:** 09:00 PM

**Serving End Time:** 09:00 PM

**Event End Time:** 09:00 PM

**Event Up Time:** 09:00 PM

**Payment Type:** Direct Bill

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Budget	Sub-Bdgt	Object	Sub-Obj	Fund	Ref	Proj	Amount
0109054 BK	0332	10010	SGA				664.19

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**Event Information**

Description	Qty	Unit	Unit Price	Amount
CHICKEN DUMPLINGS, ORDERS OF 25	2.00	ca	\$25.00	\$50.00
PORK SPRING ROLLS, ORDERS OF 25	60.00	ca	\$2.50	\$150.00
BEER FRIED RICE	60.00	ca	\$3.50	\$210.00
EGG DROP SOUP	60.00	ca	\$2.45	\$147.00
VEGETARIAN BOKCHYOY STIR FRY	60.00	ca	\$1.99	\$119.40
BUBBLE MILK TEA WITH BIG STRAWS	60.00	ca	\$1.75	\$105.00

**Food Price per Person:** \$13.02

**Total Food Price:** \$781.40

**Service Charge:** \$0.00

**Misc. Cost (\$117.21)**

**Invoice Total:** \$664.19

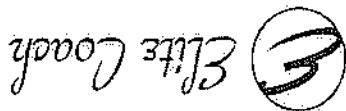
**Special Instructions:**

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Chinese

The cost of the bus for Flushing trip:

1685 West Main Street  
Rptwan, PA 17522  
www.elitecoach.com



(717) 733-7110  
(800) 722-6206  
Fax: (717) 733-7133

Group Name: \_\_\_\_\_  
Phone: 610-781-1321  
Fax: \_\_\_\_\_  
Charter Quote # Q99063  
Date Quoted: 10/29/2019  
Date Printed: Tuesday, November 05, 2019  
Salesperson: Fred Gordon  
Email: fred@elitecoach.com

Time	Date	# Coaches	Type	Cap.
08:00 am	03/29/20	1	47 Passenger	47
11:00 am	03/29/20	1	47 Passenger	47
07:30 pm	03/29/20	1	47 Passenger	47
10:30 pm	03/29/20	1	47 Passenger	47

These times and charges are based on information received at the time of booking. They are subject to change in accordance with your actual itinerary.

Cost of Charter:	\$ 1,780.00
Fuel Surcharge:	\$ 0.00
Total Cost:	\$ 1,780.00

See attachment for fuel surcharge schedule.

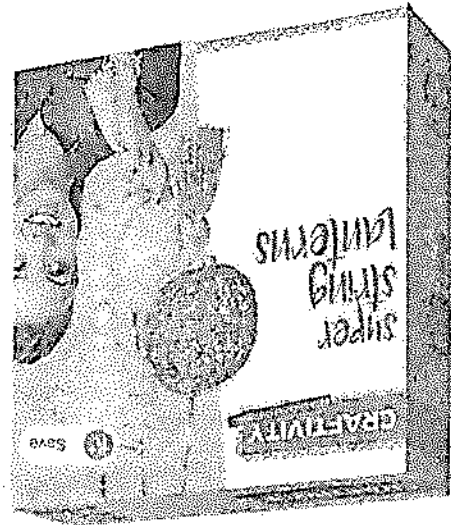
Special Instructions:  
 Price for March 29 or April 5  
 47 passenger - \$1,780.00  
 Driver gratuity is not included. Suggested gratuity is \$2  
 per person for a job well done.

THIS QUOTE DOES NOT GUARANTEE THE AVAILABILITY OF THESE SERVICES.  
 PLEASE CONTACT OUR OFFICE TO CONFIRM THESE SERVICES.  
 QUOTE VALID FOR 30 DAYS.  
 \*\*\* SMOKING AND ALCOHOL PROHIBITED ONBOARD COACH \*\*\*  
 Fuel surcharge is estimated based on current fuel prices. Elite Coach reserves the right to add or adjust the fuel surcharge based on fuel prices prior to the date of service. See attachment.  
 Cancellation Charge: 15 - 30 days prior to departure = total deposit amount.  
 0 - 14 days prior to departure = 70% of total charter amount.  
 THANK YOU FOR USING ELITE COACH!

Chinese

STUDENT GOVERNMENT ASSOCIATION  
BUDGET REQUEST FORM

The cost of the lantern kit for the lantern making in Chinese New Year celebration (on Amazon):



Roll over image to zoom in

**CRAFTIVITY Super String Lanterns Kit - Makes 3 String Art Lanterns**  
 by CRAFTIVITY  
 28 ratings  
 4 answered questions

**Get it as soon as Nov. 13 - 18**  
 when you choose Standard shipping at checkout.

**In Stock.**  
 Qty: 1 ▼

List Price: \$25.00  
 Price: \$22.52 + \$4.95 shipping  
 You Save: \$2.48 (10%)

- **CREATE CHIC LANTERNS:** Makes 3 handcrafted 6" x 6" lanterns with tassels.
- **COMPLETE CRAFT KIT:** No additional pieces required! Everything you need to create 3 lanterns - batteries included!
- **LEARN STRING ART BASICS:** Practice classic string art techniques - comes with instructions
- **DISPLAY YOUR WORK:** See your lanterns shine with gold hanging cord and battery operated lights (all included)
- **SOPHISTICATED CRAFTS:** CRAFTIVITY is a distinctive line of sophisticated, exceptional craft experiences! Learn trendy craft techniques that expand artistic abilities specifically for ages 12+.

\$22.52 + \$4.95 shipping

Get it as soon as Nov. 13 - 18 when you choose Standard shipping at checkout.

In Stock.

Qty: 1 ▼

Add to Cart

Buy Now

Ships from and sold by Buck Art Materials.

Deliver to Reading 19610

Add to List

New (5) from \$22.52 + \$4.95 Shipping

STUDENT GOVERNMENT ASSOCIATION  
BUDGET REQUEST FORM

Chinese

The cost of Popcorn for the Movie Night (on Amazon):

by @LandscapeFeed · Snack & work · Popcorn

Pop Secret Popcorn, Movie Theater Butter, 3 Oz Microwave Bags, 30 Count

By Pop Secret 200 ratings | 17 answered questions

Amazon's Choice for popcorn

Get the Best Deal

Price: \$11.13 (\$0.12 / Ounce) FREE Shipping on orders over \$25.00 shipped by Amazon or get Fast, Free Shipping with Amazon Prime

In Stock

Want it Saturday, Nov. 9? Order within 13 hrs 50 mins and choose One-Day Shipping at checkout. Details

Ships from and sold by Amazon.com.

Premium jumbo size popcorn tastes like the movie theater butter flavor you love

- 100% whole grain theater butter flavor you love
- Made with non-GMO corn
- Made in the USA, Kosher certified
- 30 count box of 3 oz bags

18 new from \$11.13

Buy Now \$14.04 (\$0.16 / Ounce) + Free Shipping

Other Sellers on Amazon

Share

Add to List

Subscribe & Save: \$9.15 (15%) \$10.57 (\$0.12 / Ounce)

Deliver to Reading 19610

Buy Now

Add to Cart

Qty: 1

One-time purchase: \$11.13 (\$0.12 / Ounce)



Roll over image to zoom in

The price of the DVD (The Flowers of War) on Amazon:

The Flowers of War

Children Book (Actor), Ni Ni (Actor), Venice Zhang (Director) Rated: R Format: Blu-ray

Get the Best Deal

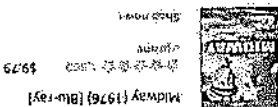
Prime Video \$3.99  
Blu-ray \$2.17  
DVD \$9.99  
Multi-Format \$14.99

Additional Multi-Format	Format	Price	New from	Used from
Multi-Format	Multi-Format	\$14.99	\$14.99	\$4.97

Watch Instantly with Prime Video



Movies & TV Store · Movies



Midway (1976) (Blu-ray) \$9.79

Want it Sunday, Nov. 10? Order within 76 hrs 46 mins and choose Two-Day

Buy Now  
Add to Cart

Ships from and sold by Amazon.com. Only 9 left in stock (more on the way).  
FREE Shipping on orders over \$25.00 shipped by Amazon or get Fast, Free Shipping with Amazon Prime  
Buy Now \$14.99  
Qty: 1

STREAM ANYTIME

Share



STUDENT GOVERNMENT ASSOCIATION  
BUDGET REQUEST FORM

Chinese

Tazo Giant Peach Iced Tea for Movie Night:

12 pack



Tazo Giant Peach Iced Tea - 13.8 oz - 12 ct  
by TAZO  
15 ratings | 4 answered questions  
\$31.13 (12 pack)  
Price: \$31.13 (12 pack) / Free shipping  
Get your home holiday ready  
Shop now

Ships from and sold by National  
\$31.13 + Free Shipping  
Add to Cart  
Buy Now  
Ships from and sold by National  
Deliver to Reading 19810  
Add to List  
Share  
Other Sellers on Amazon

Post your rating to zoom in

Pure Leaf Iced Tea (Tea and Lemonade) for Movie Night:

with grocery & kitchen essentials shipping

12 pack



Pure Leaf Iced Tea, Tea and Lemonade, Real Brewed  
Black Tea, 18.5 Fl. Oz Bottles (Pack of 12)  
by Pure Leaf  
15 ratings | 57 answered questions  
\$39.96 (12 pack)  
Price: \$39.96 (12 pack) / Free shipping  
Brewed from REAL tea leaves picked at their freshest, never from powder or  
concentrate  
No artificial sweeteners or added color  
Pure Leaf Tea & Lemonade Iced Tea provides the perfect balance of real brewed  
black tea and just the right amount of lemonade  
160 calories per bottle  
Includes twelve 18.5 ounce bottles  
New from \$39.96

Ships from and sold by C&M  
\$39.96 + Free Shipping  
Add to Cart  
Buy Now  
Ships from and sold by C&M  
Deliver to Reading 19810  
Add to List  
Share  
Other Sellers on Amazon

Post your rating to zoom in

Home Holiday Guide  
Get your home holiday ready  
Shop now

Chinese

STUDENT GOVERNMENT ASSOCIATION  
BUDGET REQUEST FORM

Tazo Passion Fruit Iced Tea for Movie Night:

Tazo Passion Fruit Iced Tea, 13.8 Ounce Glass Bottles

8 Count

by TAZO

193 ratings | 25 answered questions

Get the Best Deal

Price: \$16.00 (\$2.00 / Count) FREE Shipping on orders over \$25.00 shipped by Amazon or get Fast, Free Shipping with Amazon Prime

In Stock.

Want to Saturday, Nov. 27 Order within 11 hrs 35 mins and choose One-Day Shipping at checkout. Details

Ships from and sold by Amazon.com.

Flavor: Passion Fruit

Black \$13.52 (\$1.69 / Count)

Green \$13.52 (\$1.69 / Count)

Jasmine Green Tea \$13.52 (\$1.69 / Count)

Passion Fruit \$16.00 (\$2.00 / Count)

Blackberry \$16.00 (\$2.00 / Count)

Cham Peach Iced Tea \$13.52 (\$1.69 / Count)

Other Sellers on Amazon

Share

Add to List

Have one to sell? Sell on Amazon

5 new from \$16.00

Unlike some tea companies that use pre-bagged teas, we buy only pure teas. This way, we get our tea at the peak of freshness.

Tazo Passion Fruit Iced Tea is a herbal infusion brewed with rose hips & hibiscus.

8 Glass Bottles of Tazo Iced Tea, 13.8 ounces each.

Passion Fruit flavor.



Roll over image to zoom in