

STUDENT GOVERNMENT ASSOCIATION
BUDGET REQUEST FORM

FOR FINANCIAL MANAGER USE
REQUESTED: 15/5
ALLOCATED: 1505
APPROVED: YES or NO

Please type all proposals and submit to the SGA Office, Perkins Game Room 009F.

Organization requesting funds: World Affairs Club

Date funds are requested for: Fall, Spring, Year, Spring 2020

Contact person name: Joshua Torres

PSI Email: jst13921@psu.edu Phone: 484-638-2112

Club Advisor name: Raphael Xyngham

PSI Email: rxy21@psu.edu Phone: 610-596-6177

Date budget submitted: 11.11.19

[Signature] X
[Signature] X

STEPS FOR BUDGET REQUEST

1. On the next page, copy and paste a table for each program your club is hosting or attending. An itemization table for each of the items needed is under the program table. Please add additional rows to the item table for events requiring multiple items. Note: gas is calculated at \$3.5 cents per mile.
2. Explain the nature of the program activity? How will students and/or the campus as a whole benefit by the funding of this proposal? How will the program activity be advertised to all students? Who will be the targeted audience? Please be as specific as possible.
3. Provide an invoice where possible in order to justify costs. For example, if your club needs a bus, provide an invoice from the bus company to support the request.

Financial Manager Note: requested 15/5 allocated 1505

**STUDENT GOVERNMENT ASSOCIATION
BUDGET REQUEST FORM**

Please add more tables or rows as needed.

Program Name:	World Affairs Council of Greater Reading and Breakfast Luncheon and Breakfast Speaker events
Program Location:	Wyomissing Family Restaurant and The Inn at Reading
Anticipated Number of Attendees:	8-10 per session
Total Funds Requested for Program:	\$800.00 <i>(900)</i>
Is this program open to the campus?	Yes
Program Description:	As Gold Sponsor for the World Affairs Council of Greater Reading, Penn State students benefit from reduced admission to all Luncheon and Breakfast speaker events. Speakers discuss an array of issues in foreign policy, economics, and Nations, the CIA, embassies, academia and civil society.

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
January Luncheon-Speaker TBD	\$10.00	10	\$100.00	Inn at Reading
February Luncheon-Speaker TBD	\$10.00	10	\$100.00	Inn at Reading
March Luncheon-Speaker TBD	\$10.00	10	\$100.00	Inn at Reading
April Luncheon-Speaker TBD	\$10.00	10	\$100.00	Inn at Reading
January Breakfast-Speaker TBD	\$10.00	10	\$100.00	Wyomissing Family Restaurant
February Breakfast-Speaker TBD	\$10.00	10	\$100.00	Wyomissing Family Restaurant
March Breakfast-Speaker TBD	\$10.00	10	\$100.00	Wyomissing Family Restaurant
April Breakfast-Speaker TBD	\$10.00	10	\$100.00	Wyomissing Family Restaurant

THE World Affairs Council thanks you for your attendance and support of our program and events.

For # 6 student guests at the WAC program/event on date: 11/18/19

The total amount of \$ 50.00 dollars

Representing: P.S.N.

Received from: Family Member

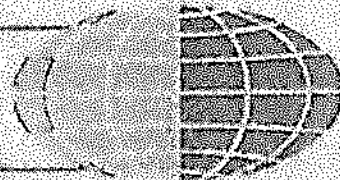
Date: 11/18/19

PROGRAM/LUNCHEON
RECEIPT FOR THE WORLD AFFAIRS COUNCIL

Bringing the World to You
Trustworthy • Contemplative • Inclusive
Connecting People
Engaging Minds
Expanding Thinking

PO Box 6301, Reading, PA 19810 • 610-375-7880

World Affairs Council
of Greater Reading



- Board of Directors
- 2017-2018
- President
- Vice President
- Secretary
- Treasurer
- Member at Large
- Chairman
- Executive Director
- Program Manager
- Public Affairs
- Marketing
- Administrative
- Finance
- IT
- Facilities
- Security
- Legal
- Insurance
- Risk Management
- Human Resources
- Recruitment
- Training
- Employee Relations
- Compensation
- Benefits
- Health & Safety
- Environmental
- Community Relations
- Public Relations
- Media Relations
- Government Relations
- Industry Relations
- Academic Relations
- International Relations
- Global Issues
- Foreign Policy
- Diplomacy
- International Law
- Human Rights
- Peacekeeping
- Conflict Resolution
- Disarmament
- Non-Proliferation
- Counterterrorism
- Counterintelligence
- Counterespionage
- Counterdrug
- Counterproliferation
- Counterterrorism
- Counterintelligence
- Counterespionage
- Counterdrug
- Counterproliferation
- Counterterrorism
- Counterintelligence
- Counterespionage
- Counterdrug
- Counterproliferation

WORLD AFFAIRS COUNCIL
OF
GREATER READING

P.O. Box 6301
Reading, Pennsylvania 19610

RECEIPT FOR THE WORLD AFFAIRS COUNCIL PROGRAM Breakfast

DATE: June 20, 2018

Received from Dr. Randy Newburn, representing Penn State University-Berks, the

amount of \$110.00

For 11 guests at the World Affairs Council Program on the above date

Breakfast cost is \$10 per person.

The World Affairs Council thanks you for your attendance and support of our program events.

Warren Weik, Treasurer

**STUDENT GOVERNMENT ASSOCIATION
BUDGET REQUEST FORM**

Program Name:	World Affairs Club- World Affairs Council Speaker Series
Program Location:	Gaige 121
Anticipated Number of Attendees:	20-30
Total Funds Requested for Program:	\$110.00
Is this program open to the campus?	Yes
Program Description: In partnership with the World Affairs Council of Greater Reading, the World Affairs Club will host one of their luncheon series speakers (speaker and date to be determined) at Berks Campus. Or bring a professor down from the School of International Affairs at Penn State Main. This event will expose students to a current international event or issue without having to leave campus.	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Food-Beverly	10%	1	\$10.00	Food Services
Franks in a blanket	\$25.00	1	\$25.00	Food Services
Tea/Lemonade	\$7.50	4	\$30.00	Food Services
Decorated Seasonal Cookies	\$18.00	1	\$18.00	Food Services
Vegetable Spring Rolls	\$25.00	1	\$25.00	Food Services

Hot Selections

- Assorted Mini Quiche (prices per 25 pieces)
- Macaroni & Cheese Bites
- Breaded Chicken Fingers
- Chicken Wings with Celery and Blue Cheese Dressing
- Grilled Chicken on Skewers, (Lemon Spiedl, Jamaican Jerk)
- Mini Crab Cakes
- Potato & Pea Samosas
- Franks in a Blanket
- Cocktail Meatballs with BBQ Sauce
- Mini Vegetable Spring Rolls
- Mozzarella Cheese Sticks with Marinara Sauce
- Sausage & Cheese Stuffed Mushrooms
- Raspberry & Brie in Phyllo Dough
- Zucchini Fritters

\$36.00
\$40.00
\$40.00
\$30.00
\$42.00
\$40.00
\$20.00
\$25.00
\$15.00
\$25.00
\$20.00
\$35.00
\$42.00
\$30.00

Asian Cuisine

- (prices per guest)
- Sesame Chicken
- Beef and Broccoli
- Vegetable Lo Mein
- Vegetarian Fried Rice
- Spring Rolls (Vegetarian or Pork)

\$5.75
\$5.75
\$3.25
\$3.25
\$3.25

**STUDENT GOVERNMENT ASSOCIATION
BUDGET REQUEST FORM**

Other

> Assorted Bulk Juice	\$1.75
> Pitchers of Juice (per 48oz - 6 servings)	\$10.50
> Bulk Lemonade or Iced Tea	\$1.25
> Pitchers of Iced Tea or Lemonade (per 48oz - 6 servings)	\$7.50
> Hot Chocolate	\$2.25
> Apple Cider (hot or cold)	\$1.75
> Lion Ambassador Punch	\$2.25

Cakes, Cupcakes, & More

> 1/2 Sheet Cake (serves 15)	\$25.00
> 1/4 Sheet Cake (serves 30)	\$35.00
> Full Sheet Cake (serves 60)	\$60.00
> Bite Size Cupcakes - per dozen	\$9.00
> Cupcakes - each	\$1.50
> Whoopie Pies (assorted flavors available) - per dozen	\$12.00
> Pumpkin Cookies with Cream Cheese Frosting - per dozen (fall only)	\$12.00
> Assorted Gourmet Desserts - per guest	\$4.75
> Assorted Cookies and/or Brownies	\$9.00
> Decorated Seasonal Cookies	\$18.00
> Trifle (Choose from Angel Food Cake & Fruit, Brownie, or Pumpkin)	\$25.00
> Ice Cream - Assorted Flavors (serves 50)	\$42.00

Program Name:	Intercultural Think Tank
Program Location:	Penn State Berks
Anticipated Number of Attendees:	30 x 2 (2 events)
Total Funds Requested for Program:	\$275.00
Is this program open to the campus?	Yes
Program Description:	The think tank is a large collaborative event where students at Berks can come together and discuss problems and solutions to issues that can be observed cross culturally. The World Affairs Club would host the event, and invite cultural clubs on campus to assist in discussion.

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Vegetable Spring Rolls	\$25.00	2	\$50.00	Food Services
Grilled Chicken on Skewers	\$42.00	2	\$84.00	Food Services
Maintenance	\$10.00	2	\$20.00	PSU
Tea/Lemonade	\$7.50	8	\$60.00	Food Services
Decorated Seasonal Cookies	\$18.00	2	\$36.00	Food Services
Food Delivery	10%	2	\$25.00	Food Services

STUDENT GOVERNMENT ASSOCIATION
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Hot Selections

Assorted Mini Quiche	✓	\$36.00
Macaroni & Cheese Bites	✓	\$40.00
Breaded Chicken Fingers	✓	\$40.00
Chicken Wings with Celery and Blue Cheese Dressing	✓	\$30.00
Grilled Chicken on Skewers, (Lemon Spiced, Jamaican Jerk)	✓	\$42.00
Mini Crab Cakes	✓	\$40.00
Potato & Pea Samosas	✓	\$20.00
Franks in a Blanket	✓	\$25.00
Cocktail Meatballs with BBQ Sauce	✓	\$15.00
Mini Vegetable Spring Rolls	✓	\$25.00
Mozzarella Cheese Sticks with Marinara Sauce	✓	\$20.00
Sausage & Cheese Stuffed Mushrooms	✓	\$35.00
Raspberry & Brie in Phyllo Dough	✓	\$42.00
Zucchini Fritters	✓	\$30.00

Asian Cuisine

(prices per guest)	✓	\$5.75
Sesame Chicken	✓	\$5.75
Beef and Broccoli	✓	\$3.25
Vegetable Lo Mein	✓	\$3.25
Vegetarian Fried Rice	✓	\$3.25
Spring Rolls (Vegetarian or Pork)	✓	\$3.25

Other

Assorted Bulk Juice	✓	\$1.75
Pitchers of Juice (per 48oz - 6 servings)	✓	\$10.50
Bulk Lemonade or Iced Tea	✓	\$1.25
Pitchers of Iced Tea or Lemonade (per 48oz - 6 servings)	✓	\$7.50
Hot Chocolate	✓	\$2.25
Apple Cider (hot or cold)	✓	\$1.75
Lion Ambassador Punch	✓	\$2.25

STUDENT GOVERNMENT ASSOCIATION
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Cakes, Cupcakes, & More

>	1/2 Sheet Cake (serves 15)	\$25.00
>	1/2 Sheet Cake (serves 30)	\$35.00
>	Full Sheet Cake (serves 60)	\$60.00
>	Bite Size Cupcakes - per dozen	\$9.00
>	Cupcakes - each	\$1.50
>	Whoopie Pies (assorted flavors available) - per dozen	\$12.00
>	Pumpkin Cookies with Cream Cheese Frosting - per dozen (fall only)	\$12.00
>	Assorted Gourmet Desserts - per guest	\$4.75
>	Assorted Cookies and/or Brownies	\$9.00
>	Decorated Seasonal Cookies	\$18.00
>	Tirle (Choose from Angel Food Cake & Fruit, Brownie, or Pumpkin)	\$25.00
>	Ice Cream - Assorted Flavors (serves 50)	\$42.00

**STUDENT GOVERNMENT ASSOCIATION
BUDGET REQUEST FORM**

Program Name:	World Affairs Council Bus Trip
Program Location:	World Affairs Council of Greater Reading
Anticipated Number of Attendees:	6
Total Funds Requested for Program:	\$330.00
Is this program open to the campus?	Yes
Program Description: Every year the World Affairs Council plans a trip to a historical site as a hands on event, as opposed to listening to monthly speakers. This expense was previously covered by the Global Studies program but can no longer be due to budget cuts.	

Please list the materials, prices, and item location for the requested event amount below:

Item Name	Unit Price	Quantity	Item Total	Location
Attendee	\$55.00	6	\$330.00	World Affairs Council of Greater Reading

From: Sherry Cameron <sherpsych@frontier.com>
Sent: Monday, February 4, 2019 4:38 PM
To: Newnham, Randall Everest <ren2@psu.edu>
Subject: Re: bus trip 4/10

Student rate stays the same as far as I knew on Friday at 55.00

Sent from my iPhone

On Feb 4, 2019, at 3:40 PM, Newnham, Randall Everest <ren2@psu.edu> wrote:
Hi, Sherry!
I now have about 6 students interested in the bus trip! Good news, but may be too many to give student rate. (\$75? What will rates be this year, for students and for 'regular' folks? Assume I will pay regular rate.) I think we have \$ in our club budget to pay for the students.
When do we expect RSVP to open up?
Guess we have board meeting this Wed., that may clarify some things, too.
Best, RN

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